**FACULTY MEMBER:**

Name of Hire:

(First) (MI) (Last)

Department/School:       Posting Number:

Highest Degree, Major:

(e.g. Bachelor of Science in Biology)

Position Number:       Texas State ID:

**RECOMMENDED RANK:**

*Faculty Qualifications, Responsibilities, and Titles:* [*AA/PPS No. 04.01.20*](https://policies.txst.edu/division-policies/academic-affairs/04-01-20.html)

[ ]  Professor [ ]  Research       [ ]  Senior Lecturer

[ ]  Associate Professor [ ]  Clinical       [ ]  Lecturer

[ ]  Assistant Professor [ ]        of Practice [ ]  Visiting

[ ]        of instruction [ ]        Teaching Assistant

**CONTRACT TYPE:**

[ ]  Tenure-Track [ ]  Tenured (Pending BOR Approval) [ ]  Nontenure Line

**CONTRACT TERMS:**

Is this an R2R1 graduate student hire? [ ]  Yes [ ]  No

*(If yes, the yearly pay should be divided by 10.5 months)*

Monthly Salary: $      FTE:       %

Contract Dates:        To

Contract Salary: $

([Faculty Salary Calculator](https://docs.gato.txst.edu/728830/FY25%20Faculty%20Salary%20Calculator_with%20Proration.xlsx))

Startup Package: $

Moving Allowance: $      (taxable income)

**CONTRACT CONDITIONS:** (Available on the [Faculty Forms](https://facultyresources.provost.txst.edu/forms.html) website)

**Probationary period:**

[ ]  A (Three years) [ ]  B (Four years) [ ]  C (Five years)

[ ]  D (Six years) [ ]  E (No prior service credited – six years)

**Other conditions:**

[ ]  F (Terminal degree) [ ]  G (Work VISA) [ ]  H (English Language Clause)

[ ]  I (Terminal degree deadline) [ ]  J (International credentialing evaluation)

**COURSES TO BE TAUGHT:**

Course Number and Title (required):

**FUNDING AGREEMENT:**

Position is funded 100% by

[ ]  TXST Global

[ ]  Department

[ ]  Provost

[ ]  Combined TXST Global/Department/Provost

If Combined:

Amount Funded by TXST Global

Amount Funded by Department

Amount funded by Provost

**APPROVALS:**

Departmental/School

Personnel Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that this faculty member is academically qualified to teach the courses listed above. [ ]  Yes [ ]  No

*(If not academically qualified, employment justification must be completed via* [*Dynamic Forms*](https://facultyresources.provost.txst.edu/dynamic-forms.html)*.)*

Chair/Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that this faculty member is academically qualified to teach the courses listed above. [ ]  Yes [ ]  No

*(If not academically qualified, employment justification must be completed via* [*Dynamic Forms*](https://facultyresources.provost.txst.edu/dynamic-forms.html)*.)*

College Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that this faculty member is academically qualified to teach the courses listed above. [ ]  Yes [ ]  No

*(If not academically qualified, employment justification must be completed via* [*Dynamic Forms*](https://facultyresources.provost.txst.edu/dynamic-forms.html)*.)*

Faculty & Academic

Resources Budget Analyst: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty & Academic

Resources Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_